

**AAUW Littleton-South Metro Branch
Minutes of the Board Meeting
November 3, 2022**

CALL TO ORDER: The meeting was conducted virtually on Zoom and called to order at 2:00 by President Donna Zimmerman. In attendance: Susan Brodie, Mary Lynn Korch, Barb McDaniel, Margaret Weideman, Jill Smith, Linda Joseph, and Donna Zimmerman. Absent: Stacey Spaulding, Peggy Hammersmith and Hayden Pigott.

SECRETARY: There were no corrections to the October 6, 2022, board meeting minutes. The October 6, 2022, Board Meeting minutes were accepted. There were no corrections to the August 11, 2022. The August 11, 2022, Board Meeting minutes were accepted. Both sets of minutes will be filed as presented.

TREASURER:

- Mary reported as of October 30, 2022, the following:
 - Total Checking/Savings \$11,161.39
 - Total Current Liabilities \$10,017.57
 - Total Liabilities & Equity \$11,161.39
- Mary discussed the payment for General Liability Insurance of \$200 for the year 2023. Our policy is with AHT Insurance and in coordination with the National AAUW office. If a rented facility needs a Certificate of Liability Insurance from us, we need to allow a 15-day notice for receipt from the company.
- The Metropolitan State University check in the amount of \$1,000 for Joseline Vazquez' 2022 Scholarship Award has finally been cashed.

MEMBERSHIP:

- Linda and Jill discussed the renewal total will be looked at, at the end of November.
- Linda and Jill will be sending out a questionnaire to gain information about member preferences.
- New Member Coffee will take place November 10, 2022, at 10:00 am in the home of Mary Ann Travis.
- Mary reported that 96 members have renewed.

PROGRAM:

- Donna attached a program calendar to Board Member's meeting reminder email.
- The November program is Saturday, November 12, 2022 at Southglenn Library. Teresa Gehrke will present on CyberSecurity. Susan will get boxed coffee from Starbucks. Donna will put together Trivia questions about the branch and it's 60 Year anniversary.
- The December program is Saturday, December 10, 2022, at Barb McDaniel's home, starting at 11:30. Lunch will be supplied by Noodles and Company. Everyone is to send their checks to Susan Brodie. Lunch will be served at 11:45, followed by Gail Beaton's Rosie the Riveter presentation at 12:30.

COMMUNICATION:

- December Twigs articles due November 17.
- Happy Hour will be Thursday, November 10.
- Donna will be putting in teasers about December 10th meeting and she'll ask Stacey Spaulding to put in a Policy Day Reminder.

AAUW Funds:

- Checks totaling \$611.27 have been received from grocery card proceeds to date.
- Mary reported that there is no accurate accounting, the state is in flux.
- AAUW Colorado sent \$200 on behalf of each Branch to National Funds. Stormy McDonald is the current State Fund Chair.

PUBLIC POLICY:

- There will be a meeting of committee on Wednesday, November 9, 2022

Diversity, Equity and Inclusion (DEI):

- Susan reported that data collection has gone well.
- In Diversity, Equity and Inclusion training, basic inclusion and recruitment is necessary.

INTEREST GROUPS:

- No report this month.

BOOK BAGS:

- Eight classrooms are involved in the program, and it is going well.

SUNSHINE:

- Jill Smith noted that she's reached out to Diane Steen, who is the current Sunshine Chair, and she is happy to continue performing Sunshine related activities as a function of the Membership Committee.

OLD BUSINESS:

- The proposed revision to *Policy 12. Membership* of the Littleton-South Metro Branch Operating Policies was previously emailed to members in their meeting materials. Jill moved on behalf of the Membership Committee to accept the revision as presented. After some discussion regarding who members will contact, where and how member life changes will be shared with membership, Donna confirmed a quorum and the motion carried unanimously.
- Mary Lynn Korch shared that given National's new rules around member renewal dates, our *Policy 8. Dues* also needs updating to bring it in alignment with National. Mary had emailed the proposed revisions, but Donna didn't get it included with the Board's meeting docs. After some discussion, Jill Smith noted that if these revisions bring us in alignment with National, we do not need to vote on or approve them. Donna will update the Policies with the two revisions and email them to the Board for review before they are published to the website.

- Donna presented her draft for Littleton-South Metro's first annual Holiday Appeal. Jill suggested to include the years 1962-2022. Donna will add the years and plans to mail the appeal right after Thanksgiving. Donations will help fund our local scholarship awards.

NEW BUSINESS:

- As in the past few years, the January program will be a film, yet to be determined. Donna asked for ideas. She will try to book Koelbel's Forum Theater.

ANNOUNCEMENTS:

- The next board meeting will be December 1, 2022, from 2:00 – 3:30 pm via Zoom.

The meeting was adjourned at 3:21 pm.

Respectfully submitted,

Margaret Weideman

Recording Secretary