

**AAUW Littleton-South Metro Branch
Minutes of the Board Meeting
April 7, 2022**

CALL TO ORDER: The meeting was conducted virtually on Zoom and called to order at 2:05 by President Donna Zimmerman. In attendance: Peggy Hammersmith, Mary Lynn Korch, Barb McDaniel, Jane Miller, Hayden Pigott, Ginny Sherr, and Donna Zimmerman. Absent: Susan Brodie, Stacey Spaulding and Mary Ann Travis.

SECRETARY: There were no corrections to the March 10, 2022 board meeting minutes. The March Board Meeting minutes were accepted and filed.

TREASURER:

- There were no changes to the Balance Sheet.
- Ginny updated the Income Statement: the fundraising total from the Pam Houston event is \$1,492 which includes ticket sales and donations. That amount is net, i.e. PayPal fees have been deducted. We might get a few more dollars from sales of *Deep Creek* books at Bookies.
- Because we aren't a 501(c)(3) charity, we have to file a special form to the IRS, which Ginny takes care of.

MEMBERSHIP:

- Mary Lynn explained that current branch members will renew July 1, 2022, as usual. New members will renew on their anniversary dates. Donna will explain these two renewal policies at the annual meeting April 9th. Mary Lynn will write a blurb for TWIGS regarding the two options.
- There are two potential new members.
- The "Shape the Future" incentive for new members offers a half-price AAUW National membership when new members pay their full State and Branch dues. For every two "Shape the Future" memberships, the branch gets one free annual membership. We have three "Shape the Future" members already.
- Members will vote on the increase in branch dues at the annual meeting. The last increase in branch member dues was 25 years ago.
- The first part of June is the earliest Peggy can host a new members gathering at her house.

PROGRAM:

- Saturday, April 9 – Annual Meeting – Southglenn Library – 12:00-2:30. Jane has organized members of the Writers Group to read some of their personal essays and do an interactive writing activity with the audience. This will be our first indoor in-person gathering since January of 2020 due to COVID restrictions. We'll need to bring nametags, sign-up sheets, refreshments, and water.

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- After a social half-hour, Donna will conduct the annual business meeting and then we'll have the program. We need 16 attendees to reach quorum for voting on the dues proposal and for electing the new Board members.
- Saturday, May 14 – 12:30 – 3:30. Donna reserved both meeting rooms at Koelbel Library. Susan has contacted Candice Smith from the Aurora branch about a program on Diversity, Equity and Inclusion.
- Saturday, June 11. Donna has reserved the pavilion at Progress Park from noon to 4:00 pm. Board members should arrive 30 minutes early to help set up. We'll have four choices of sandwich boxes from the Harvest Bread Company. Board members noted that several people have requested a salad option. Members will order their lunch box and pay for it in advance. We can put a basket out for donations. We should put an announcement in the May TWIGS.
- Monthly Happy Hour. We will continue Happy Hour through the summer, as we did last summer.

COMMUNICATION:

- Due date for articles is April 20th.
- We should include a notice in TWIGS about voting for the AAUW National Board of Directors and Committees. Voting is open until 5:00 pm on May 16th.

AAUW Funds:

- Barb McDaniel emailed a year end report of AAUW Funds. She explained that we will never receive amounts equal to the higher amounts of prior years because King Soopers has restructured this community giving program. Barb asked if the branch should do some additional fundraising to boost our AAUW Funds contribution. Funds are calculated on a calendar year basis.
- Mary noted that she and Jill Smith bought lifetime memberships and were told their dues would count toward our branch's contribution to AAUW Funds.

PUBLIC POLICY:

- No update

Diversity, Equity and Inclusion (DEI):

- Next meeting is Thursday, April 21st

INTEREST GROUPS:

- Interest groups are meeting as usual. Peggy will check with leaders to see which groups meet in the summer.

BOOK BAGS:

- Mary Ann bought more books. She spent her allocation of \$113.00. Mary Ann will write something for the May TWIGS newsletter.

OLD BUSINESS:

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- Pam Houston author talk: This fundraiser was a big success. Everyone raved about her presentation, her read-aloud, and her response to participants' questions.
- Scholarships: Donna expects to hear soon the names of the scholarship winners from Littleton High School (LHS) and Sheridan High School. Donna doesn't yet know the date of the LHS awards evening. Sheridan's is scheduled for May 18th at 6:00 pm. Donna is insisting that scholarship recipients submit bios and college/career plans to TWIGS so members know to whom their scholarship donations are going. We also need to get personal email addresses from the recipients so we can be in contact after they graduate because they lose their school-related email addresses. Donna thinks the branch should create a scholarship application for next year.
- National Conf for College Women Student Leaders (NCCWSL): Donna contacted Dan Balski at Arapahoe Community College. Dan was glad to hear that this virtual conference is available again this year. The conference is May 23-24. Early bird registration was extended to the end of April. Last year's recipient never wrote a blurb for TWIGS. Donna is emphasizing to Dan the importance of that so branch members have feedback about the opportunity we offer.
- Branch Nominating Committee: Barb McDaniel will talk to members about establishing a Programs Committee. She has a list of 4-5 names, but hasn't reached out yet. She will try to talk with them in person if any of them attend the April or May branch meetings. Lin Rutland might be interested in doing more to help the branch.

NEW BUSINESS:

- The 2022-2023 Budget Meeting can be conducted the first week of June on Zoom.
- The Annual Retreat for current and new board members will cover the Strategic Plan, the direction for DEI, and programs for 2022-2023. Board members prefer one full Saturday, not two Saturday afternoons. If we meet at Koelbel Library we can order lunch from their café. Donna will email board members to vote on a date for the retreat.

ANNOUNCEMENTS:

- The next board meeting is May 12, 2:00 – 3:30 pm using Zoom. The time might change if Donna gets a new job.
- There is no board meeting in June.

The meeting was adjourned at 3:15 pm.

Jane Miller, Recording Secretary