

**AAUW Littleton-South Metro Branch  
Minutes of the Board Meeting  
May 13, 2020**

**CALL TO ORDER:** The meeting was conducted virtually using Zoom due to the COVID19 social distancing orders. The meeting was called to order at 2:00 by President Donna Zimmerman. In attendance were Susan Brodie, Peggy Hammersmith, Mary Lynn Korch, Jane Miller, Hayden Pigott, Ginny Sherr, Jill Smith, Stacey Spaulding, Mary Ann Travis, Gail Welde and Donna Zimmerman. Absent were Rose Getty and Diane Steen.

**INTRODUCTION:**

We began with each Board member sharing how she is managing the COVID19 stay-at-home orders. Then Donna shared some guidelines for participating using a Zoom call.

**SECRETARY:** There were no corrections to the minutes of the March 2020 Board meeting. The March Board Meeting minutes were filed as corrected.

**TREASURER:**

- There is a correction to the March Income Statement: The King Soopers checks received on 2/6/2020 is stated as \$198.13. It should be \$298.13. Ginny will make the change. There is \$217.73 from King Soopers in April. \$467.76 will be sent to National AAUW.
- Ginny will revise the Distributions to Budget spreadsheet per the March Board minutes. She'll charge \$75 to Membership, and replace that amount in Officers Expenses per the Board discussion that the marketing brochures are a membership recruitment tool, so \$75 of the printing cost can be charged to Membership.

**MEMBERSHIP:**

- 42 of 98 members have already renewed online. Because of the COVID19 closures we have canceled branch meetings and in-person communication so people's attention right now isn't focused on AAUW. A few older members and ones who have recently lost their partners may drop out because they are focused elsewhere.
- Mary discussed the recent scam wherein a branch member was contacted by phone, ostensibly from AAUW, regarding her renewal. Mary informed the Board and National AAUW about the incident. Hayden sent an email blast telling members that AAUW National never calls members asking them to pay their dues over the phone. Angela from National AAUW looked at our branch website and found it had good security of members' personal contact information so no changes are needed to our site.

**PROGRAM:**

- Donna hoped for a June branch picnic. Board members discussed the idea. Susan recalled that Kim Churches, AAUW CEO or a member of her team, sent an email advising branches against in-person get-togethers through June. The June picnic idea was dismissed.

- Jill asked if Donna has the technology to present a webinar to the membership. The concern is for upcoming items that require a vote of the membership. Jill noted that it takes only 15 members to reach quorum.
- Board members had a lengthy discussion about using various virtual meeting platforms – Zoom, Microsoft Teams, and Google Meet. The pros and cons are too complex for a decision to be made at this time.
- Donna said she will reach out to AAUW National regarding virtual meeting platforms. National has a good IT department which can do the research and make suggestions to states and branches on which platforms are best to use and how to use them.

### **COMMUNICATION:**

- May 25 is the deadline for articles for the May TWIGS newsletter.

### **AAUW Funds:**

- Gail emailed the Funds report to the Board. She will wait until she receives the King Soopers check to send money to AAUW National.
- Jill has \$18.00 from the Bridge group to send to Ginny.

### **PUBLIC POLICY:**

- No activity at this time.

### **INTEREST GROUPS:**

- Peggy Hammersmith has volunteered to be the IG Coordinator for 2020-2021.

### **BOOK BAGS:**

- Mary Ann purchased additional books just before the school district closed due to COVID19. The future of this project is unknown. Lots of book bags were in family homes when the schools closed so it may be difficult to get those back intact. Also, if the coronavirus is still rampant, will school classes meet in person in the fall? Will branch members want to come into schools to prepare the books?

### **OLD BUSINESS:**

- Echoes of Suffrage Fundraiser: A new performance date has been set – August 20. We can't know at this time if COVID19 closures of performance venues will be lifted by that time.
- AAUW Regional/CO State Convention: The hotel canceled the regional conference because of COVID19. The planning committee is researching virtual alternatives. They want an opportunity for members to connect but are concerned about overloading members with virtual events.
- Women Powering Change: This event has been rescheduled for Tuesday, July 21<sup>st</sup>, but it is uncertain if COVID19 restrictions on venues for large gatherings will be lifted by then. We have not gotten a refund of our registration fee.

### **BUSINESS NEEDING VOTE BY BRANCH MEMBERSHIP:**

- Bylaws/Operating Policies: The Board previously approved the changes to these documents. Jill will write an article for the June TWIGS. A link to the revised documents will be included in the September TWIGS. Jill explained that the magnitude of the changes warrants an in-person explanation to members, so a vote on these changes will be delayed until the branch's next in-person meeting - hopefully a Fall Kick-off meeting in September.
- 2020 Scholarships for High School Seniors: Donna contacted principals of both Littleton High School and Sheridan High School regarding scholarships. She did not hear from either of them. Since the school districts closed early and indefinitely due to COVID19, there is no way to present or distribute scholarships. So, we will not conduct a branch vote on scholarships this year.
- Election of 2020-21 Branch Officers: Members will vote on the three officers who are seeking a second term – Mary (VP Membership), Ginny (Treasurer), and Jane (Recording Secretary). Those Board members need to send brief bios to Hayden for publication in the June TWIGS. Two weeks after publication, Donna will conduct an email vote of the members. This vote must be conducted by the end of June so the officers can be in place for the new AAUW fiscal year, beginning July 1.

#### **NEW BUSINESS:**

- Fall Leadership Conference. This conference is scheduled for September 11-12 which conflicts with what would be our branch's Fall Kick-off Meeting (2<sup>nd</sup> Saturday). Due to the uncertainty of future COVID restrictions, we will not yet plan the Fall Kick-off Meeting.
- We will not have a face-to-face Board retreat this summer because of COVID restrictions. We will have a June meeting via Zoom and a July planning meeting via Zoom. We will discuss the budget at the June meeting.
- Mary suggested that it might be time to do another set of phone calls reaching out to members who are still following stay-at-home orders. These would not be calls to urge membership renewals – but calls to alleviate loneliness. Donna offered to send an email to members of that committee to ask them to call people on their lists that they may be concerned about.

#### **ANNOUNCEMENTS:**

- The next board meeting will be June 10, 2:00 – 3:30 pm via Zoom. Donna will send out the invitation and link to join.

The meeting was adjourned at 3:35 pm.

Jane Miller, Recording Secretary