

**AAUW Littleton-South Metro Branch
Minutes of the Board Meeting
July 8, 2020**

CALL TO ORDER: The meeting was conducted virtually using the Zoom platform and called to order at 2:00 by President Donna Zimmerman. In attendance were Susan Brodie, Peggy Hammersmith, Mary Lynn Korch, Jane Miller, Hayden Pigott, Diane Steen (joined at 3:15), Ginny Sherr and Donna Zimmerman. Absent were Stacey Spaulding, Mary Ann Travis and Gail Welde.

SECRETARY: There were no corrections to the minutes of the June 9, 2020 Board meeting. The June Board Meeting minutes were filed as written.

TREASURER:

- Ginny will revise the year end financials by taking the Women Powering Change event out of Expenses and moving it to next year.
- When checks for all 74 paid members are in, the figure will be \$1,184.
- The deposit for the Athena Project (cancelled for 2020) will be returned to the branch and will be put in Cash.

MEMBERSHIP:

- Mary reported that 75 members have renewed and 23 have not yet. The cut-off date is Nov. 30.

PROGRAM:

- The Regional Conference was a success. The 3-day event was presented in four hours virtually. Many more people were able to attend virtually than in past years when people attended in person.
- We will need to plan on virtual programming through November due to the COVID19. Donna can include up to 100 people on a Zoom meeting. Thanks to her work with the Regional Conference Susan has skills using virtual platforms.

COMMUNICATION:

- The August TWIGS will be abbreviated. The major topic is fall programming. July 27th (Monday) is the due date for articles to be received.
- Proposed Branch Bylaws and Operating Policies revisions will be sent to the membership with the September TWIGS.
- The August TWIGS will notify members of how to sign up for Interest Groups.

AAUW Funds:

- Donna shared that our branch qualified for a star in the Advancement category because of our Funds contribution to AAUW National for calendar year 2019 and for having 90% membership renewal.

PUBLIC POLICY:

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- No report this month.

INTEREST GROUPS:

- Peggy emailed Board members a draft of an email to be sent to Interest Group (IG) leaders.
- Interest Groups convene in September, so sign up of new IG members needs to be available in August.
- New Interest Groups must notify the Board for an OK before starting. Peggy will Contact Jill after this meeting regarding the new Mahjong group.

BOOK BAGS:

- No report this month.

OLD BUSINESS:

- The branch fundraiser Echoes of Suffrage has been canceled because of continued limits of no public gatherings due to the COVID19 pandemic.
- Donna will contact Living Voices regarding an online performance. Living Voices has filmed all their live performances. Each is about an hour long and includes the performance plus a "TED" type talk at the end. They provide a YouTube link for a fee of \$400. We could ask for a contribution from members. Donna will email Board members a link to the Living Voices video clip. Mary suggested that members could have small house parties for viewing and fund raising.
- The election of officers was conducted by email. 62 members voted in favor of the slate of three officers (Mary, Jane, Ginny) running for a second term.

NEW BUSINESS:

- The Board retreat date is moving to Wednesday, July 29 from 2:00 – 4:00 pm.
- Donna reviewed the Strategic Plan to note what we have completed and what we should keep working on. The Board can review it to see what we want our focus to be next year.
- Zoom has three levels: 1) Free – provides 40 minutes without charge. Users can terminate at 40 minutes, but sign right back on for another 40 minutes. 2) Zoom Pro - \$14.99/mo provides unlimited meeting time 3) Zoom + Webinar = \$40 / month in addition to the Zoom Pro \$14.99/mo. We should plan on a webinar/presentation each month for the branch meeting. If we pay for four months of Zoom+Webinar to use for Board meetings and branch meetings, it would cost roughly \$220. We won't have other program-related expenses (refreshments) although we should continue to give gift cards to our speakers.
- Carolyn Cooley is a good resource for Zoom. Would she do a few small group training sessions for members?
- Mary noted that the budget includes \$400 for Programming and \$300 for hospitality. We can use those monies for virtual programming using a Zoom license instead of paying for the traditional in-person programming.
- Interest Groups: Interest groups likely won't be able to meet in person until sometime in 2021. IGs have traditionally been very self-sufficient and self-managed. Peggy will send out an email to members. She'll suggest to IG leaders that they

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invest in Zoom and ask IG members to give a donation. The amount would be based on how many members are in the IG. Peggy noted that Zoom is now offering a special of \$75.00 for a year's worth of Zoom Pro meetings which is a big savings over \$14.99 every month for 12 months. Jane noted that IG leaders need help in adjusting to this new method and would likely appreciate talking with other IG leaders to see how they are handling the virtual situation. Donna suggested a Zoom meeting of the IG leaders to discuss options. Carolyn Cooley could attend as our expert.

- Peggy will send the initial email to IG leaders to introduce herself and ask leaders to review the IG descriptions for any necessary revisions. Peggy will invite IG leaders to an organizational meeting via Zoom to discuss IG needs and virtual meeting options. Donna agreed that the Board should help IG leaders get started with Zoom, but then leave it up to the IG leaders to manage it with their own groups.
- Susan moved that the Board not pay Zoom subscription costs for Interest Groups. Ginny seconded the motion. The motion passed unanimously by show of hands.

ANNOUNCEMENTS:

- The Board retreat will be on Wednesday, July 29 at 2:00 – 4:00 via Zoom.

The meeting was adjourned at 3:50 pm.

Jane Miller, Recording Secretary